

**Board Meeting, 4/24/18  
5:15 P.M.**

The mission of Achieve Language Academy is to provide a rigorous, standards-based, data-driven, best practices educational program for students in grades Pre-K through 8. Achieve educates the whole child in a safe environment that values diversity and promotes world cultures with a focus on Hmong and Spanish languages.

Agenda (compiled by Board Chair and Executive Director)

**Members Present:**

**Conflict of interest disclosures:**

**Welcome and introductions –**

**Board items:**

- Approve January 2018 and March 2018 minutes
- Update from Director Review Committee- Pat
- Executive Director contract update
- Update from Board Development Committee - Pat
- Update from Policy Committee and policies to review for 1st reading or approval
- Request to the Board: Exemption for Lisa Kugler to add her name on to the ballot for June 2018 election as community member.

**Authorizer Communications:**

- NEO Observer present at 4/24/18 board meeting

**Communications to Board**

At this time any parent or employee may briefly (3 min) address the School Board. The Board will listen, may ask for clarification, and if desired, refer matters to the Administrator. The Board shall not deliberate or take action regarding requests presented at this meeting.

**Consent items:**

Minutes

Check ledger

Wire transfers

Consent motion by \_\_\_\_\_ ; seconded by \_\_\_\_\_ ,  
to approve consent agenda items \_\_\_\_\_ . Approved/Not Approved

**Financial Update**

- Review and Approve financials
- Update from Finance Committee - Cindy
- Review and approve FY19 Budget - Aaron

**Contracts**

Contract approval: motion by \_\_\_\_\_ ; seconded by \_\_\_\_\_ ,  
to approve contract(s) for \_\_\_\_\_ . Approved/Not Approved

**Report/update**

- Director's April Report- Paul

**Personnel Items:**

- Special Ed director and staff presenting on the need for an additional case manager position
- 2018-2019 Staffing Update and open positions for hire

**Old Business**

- Approve all 2018-2019 calendars
- Review proposal and vote on new Spanish Teacher position

**New Business**

Adjourn: motion by \_\_\_\_\_ ; seconded by \_\_\_\_\_ , Approved/Not  
Approved

Next Meeting      Agenda Items

August 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Teacher Calendar

Aug 21 NT/CWD: New Teach WShop/Teachers in classro

Aug 22 NT/CWD: New Teach Wshop/Teachers in classro

Aug 23 TWS: Teacher Workshop

Aug 24 TWS: Teacher Workshop

Aug 27 TWS: Teacher Workshop

Aug 28 TWS: Teacher Workshop

Aug 29 TWS: Teacher Workshop

Aug 30 TWS: Teacher Workshop

Aug 31 No School: No School

Sep 03 Holiday: No School

Sep 04 1st Day: 1st Day of School

Sep 10 NWEA: NWEA Window 9/10-9/28

Oct 18 TWS: Teacher Workshop

Oct 19 NS: No School

Oct 26 TWS: Teacher Workshop

Nov 14 PMConf.: PM Conferences

Nov 15 PMConf.: PM Conferences

Nov 16 NS-Conf.: Day Conferences

Nov 22 NSHoliday: No School- Holiday

Nov 23 NSHoliday: No School-Holiday

Nov 30 EofTri: End of Trimester 1

Dec 03 NWEA: NWEA Window 12/3-12/20

Dec 21 NS: No School - Winter Break 12/21-1/2

Dec 24 NSHoliday: No School Holiday

Dec 25 NSHoliday: No School - Holiday

Jan 01 NSHoliday: No School-Holiday

Jan 21 NSHoliday: No School- MLK Day

Jan 25 TWS: No School- Teacher Workshop

Jan 28 ACCESS: Access Testing 1/28-3/16

Feb 18 NSHoliday: No School-President's Day

Mar 01 TWS: Teacher Workshop Day

Mar 04 MCA: MCA Testing 3/4-5/10

Mar 08 EofTri2: End of Trimester 2

Mar 20 PMConf.: PM Conferences

Mar 21 PMConf.: PM Conferences

Mar 22 NSConf.: No School - Day Conferences

Mar 29 TWS: Teacher Workshop

Apr 01 SBreak: Spring Break-4/1-4/5

Apr 19 TSW: No School-Teacher Workshop

May 06 NWEA: NWEA -5/6-5/24

May 27 NSHoliday: No School- Memorial Day

Jun 07 LDay: Last Day for Students

Jun 10 TLDay: Teacher's Last Day

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September 2018

Sun Mon Tue Wed Thu Fri Sat

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Student 18-19

Sep 04 1st Day: School Start

Oct 18 NS-TWS: NS Teacher Workshop

Oct 19 NS: No School

Oct 26 TWS: Teacher Workshop

Nov 13 PMConf.: PM Conferences

Nov 15 PMConf.: PM Conferences

Nov 16 DConf.NS: Day Conferences-No School

Nov 22 NSHoliday: Holiday

Nov 23 NSHoliday: No School-Holiday

Nov 30 EofTri: End of Trimester 1

Dec 21 Holiday: Winter Break 12/21-1/2

Dec 25 Holiday: Holiday

Jan 01 Holiday: Holiday

Jan 21 NS-MLK: Holiday- MLK Day

Jan 25 TWS: No School-Teacher Workshop

Feb 18 NS-Holiday: President's Day

Mar 01 TWS: No School-Teacher Workshop

Mar 08 EofTri: End of Trimester 2

Mar 19 PMConf.

Mar 21 PMConf.: PM Conferences

Mar 22 DConf.: Day Conferences- No School

Mar 29 TWS: No School- Teacher Workshop

Apr 01 SB: Spring Break 4/1-4/5

Apr 19 TWS: No School- Teacher Workshop

May 27 Holiday: Holiday

Jun 07 Last Day: Last Day for Students

March 2019

Sun Mon Tue Wed Thu Fri Sat

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### **Director's Report - April, 2018**

1. MCAs continue
2. World's Best Workforce End of Year Review
3. 5th - 6th STEM night with Works Museum
4. Parent/Director Meeting May 17th 5:15pm
5. Skyward Conference
6. Finished TIES/MESPA -Minnesota Elementary School Principals' Association- K- 3 Training for Leaders
7. Begin director training with MDE/Center for Regional Excellence
8. Lake Clean Up Day delayed
9. Curriculum Team- A-Z Learning Training
10. Summer School- slightly lower enrollment
11. Hiring 1st grade, RTI and In-House Sub
12. Spring Picture Day
13. One Act Play coming soon in May
14. Drop Everything and Read

**Achieve Language Academy  
JOB DESCRIPTION**

<b>JOB TITLE:</b>	<b>Administrator/ Executive Director</b>	
<b>SUPERVISOR:</b>	SCHOOL BOARD	
<b>JOB SUMMARY:</b>	Oversee development of all academic programs and curricula; and attendance, student life and discipline. Oversee staff development; hiring, compensation, and all other personnel matters; Oversee admissions and enrollment; budgeting, and financial management; Ensure legal and regulatory compliance and management of school facilities. Serve as ex-officio member of School Board.	

**Job Responsibilities:**

**Continuous Improvement**

- Exercise proactive leadership in promoting the mission and vision of the school
- Plan and prepare strategies which support and monitor the school goals and plans
- Provide leadership for continuous school improvement
- Monitor continuous improvement process

**Communication:**

1. Monitor internal and external communication systems
  2. Maintain contact with state department of education and other agencies/organizations for the exchange of information to enhance the ongoing efficiency and effectiveness of the school.
  3. Oversee communication system between school and parents
- Serve as liaison between the school and the sponsor
  - Provide assistance to School Board regarding meeting agendas, Board development and other board duties.

**Compliance**

- Ensure that school adheres to all applicable state and federal laws and regulations
- Ensure that school meets the requirements of the contract with the sponsoring agency (St. Paul)
- Oversee the collection and analysis of data related to the school goals for annual report and ensure annual report is completed
- Ensure that all annual state and federal grants and reports are completed and filed
- Direct and supervise the development, maintenance, updating, and distribution of School Board policies and procedures
- Oversee the development and implementation of yearly student recruitment plan

**Personnel**

- Provide staff supervision, conduct or oversee annual performance appraisals
- Oversee and monitor school wide staff development plan/process
- Provide and communicate clear expectations for staff
- Ensure that all state and federal laws regarding personnel are in compliance
- Monitor and facilitate resolution of staff conflict
- Promote and support professional development of all staff within the school.
- Oversee the Recruitment and selection of all staff and provide appropriate orientation and training regarding job.

**Learning environment and students**

- Guide the process of effective dissemination of information between teachers and parents
- Monitor reporting systems involving health and safety of students
- Provide and communicate clear expectations for student learning environment and behavior

- Develop yearly student schedules
- Oversee development and implementation of student/parent activities
- Ensure that all state and federal guidelines and rules regarding students are followed.

#### **Curriculum and instruction**

- Monitor the development, implementation and evaluation of curricular programs and ensure that all initiatives are student focused and aligned with the school mission and improvement plans.
- Provide leadership in the articulation among all instructional levels as well as special services within the school
- Guide instructional staff toward ongoing assessment of student performance
- Promote and support effective instructional practice
- Promote and monitor all staff development
- Provide leadership in identifying and requiring appropriate teaching materials, and equipment.
- Provide leadership in the development of technology plan and purchasing of equipment.

#### **Resource allocation and management**

- Exercise proactive leadership in organizing the schools resources to best meet the needs of all students
- Prepare and management the school's annual budget
- Monitor all internal systems of the school and make recommendations to the School Board
- Oversee long term capital improvement needs
- Monitor ongoing building maintenance and budget
- Oversee and monitor all grant proposal processes.
- Oversee North Central Accreditation and sponsor renewal processes.
- Coordinate business functions with instructional activities of the school
- Anticipate problems within the system and design procedures and policies for dealing with them.

#### **Requirements**

- A valid Minnesota elementary or middle school teaching license
- Successful public school administrative experience
- Experience with non-profit governance structure

#### **Preferred:**

Valid MN Principal or superintendent licensure

5 years successful teaching experience.

Administrative experience in supervising/evaluating teacher performance.

Effective oral and written communication skills.

Ability to work cooperatively with parents as partners

Commitment to the philosophy that all children can learn

Commitment to teamwork within an educational setting.

Knowledge of Minnesota Graduation standards

**Achieve Language Academy**  
Executive Summary  
FY18 Original Budget and FY18 Revised

	FY18 YTD Actual	FY18 Original 438.89 ADM 457.24 PUN	FY18 Original Vs. FY18 Revised	FY18 Revised 440.87 ADM 459.47 PUN	FY19 Proposed 438.89 ADM 457.24 PUN	FY20 Proposed 438.89 ADM 457.24 PUN	FY21 Proposed 438.89 ADM 457.24 PUN	FY22 Proposed 438.89 ADM 457.24 PUN	FY23 Proposed 438.89 ADM 457.24 PUN
<b>Fund 01 - General Fund</b>									
Fund 01 - Total Revenue	3,409,841	5,667,989	183,772	5,851,761	5,764,254	5,850,704	5,938,501	6,027,516	6,117,770
Fund 01 - Total Expenditures	2,997,316	5,585,893	56,236	5,529,657	5,766,911	5,913,340	6,059,955	6,207,880	6,357,154
Fund 01 - Net Income (Loss)	412,525	82,096	240,008	322,104	(2,658)	(62,636)	(121,453)	(180,364)	(239,385)
<b>Fund 02 - Food Service</b>									
Fund 02 - Total Revenue	77,200	275,000	-	275,000	275,000	275,000	275,000	275,000	275,000
Fund 02 - Total Expenditures	168,002	308,873	60,781	248,092	256,698	264,312	272,102	280,073	288,231
Fund 02 - Net Income (Loss)	(90,802)	(33,873)	60,781	26,908	18,302	10,688	2,898	(5,073)	(13,231)
<b>Fund 04 - Community Service</b>									
Fund 04 - Total Revenue	2,061	25,000	450	24,550	24,550	24,550	24,550	24,550	24,550
Fund 04 - Total Expenditures	-	24,550	-	24,550	24,550	24,550	24,550	24,550	24,550
Fund 04 - Net Income (Loss)	2,061	450	450	-	-	-	-	-	-

All Funds - Net Gain(Loss)/									
Reserve Addition(Reduction)	\$ 323,784	\$ 48,672	\$ 301,239	\$ 349,012	\$ 15,644	\$ (51,948)	\$ (118,555)	\$ (185,436)	\$ (252,615)

**Total Fund Revenues by Category**

General Education Aid	16,740	44,000	-	44,000	44,000	44,000	44,000	44,000	44,000
General Education Aid	3,095,878	4,343,443	115,488	4,458,931	4,327,897	4,392,815	4,458,707	4,525,588	4,593,472
Charter School Lease Aid	148,578	600,813	2,930	603,744	616,360	616,515	616,672	616,831	616,991
State Special Education Aid	70,602	364,676	85,518	450,194	470,100	483,583	497,346	511,240	525,271
Federal Revenues	41,877	270,057	(9,964)	260,093	271,098	278,990	286,976	295,057	303,236
Local Revenue	36,166	45,000	(10,200)	34,800	34,800	34,800	34,800	34,800	34,800
School Trust Endowment									

			-						
			-						
Fund 02 and Fund 04 Rev	79,261	300,000	(450)	299,550	299,550	299,550	299,550	299,550	299,550
<b>Total Revenues</b>	<b>\$ 3,489,102</b>	<b>\$ 5,967,989</b>	<b>\$ 183,322</b>	<b>\$ 6,151,311</b>	<b>\$ 6,063,804</b>	<b>\$ 6,150,254</b>	<b>\$ 6,238,051</b>	<b>\$ 6,327,066</b>	<b>\$ 6,417,320</b>

**Total Fund Expenditures by Category**

Salaries & Wages	1,466,102	2,886,152	282,504	2,603,648	2,777,253	2,855,994	2,934,735	3,013,476	3,092,217
Benefits	359,421	847,635	(14,601)	862,236	919,175	945,152	971,094	997,035	1,022,976
Lease & Maintenance	588,866	939,509	(40,399)	979,908	989,085	998,538	1,008,274	1,018,302	1,028,631
Purchased Services	533,503	770,911	(144,905)	915,816	942,305	970,574	999,691	1,029,682	1,060,573
Supplies	178,501	346,772	38,546	308,226	316,726	326,228	336,014	346,095	356,478
Equipment	16,076	94,365	(3,051)	97,416	68,595	68,595	68,595	68,595	68,595
Financing	-	-	-	-	-	-	-	-	-
Dues and memberships	22,849	33,973	(1,077)	35,050	36,070	37,121	38,203	39,317	40,465
Permanent Fund Transfer	-	-	-	-	-	-	-	-	-

<b>Total Expenditures</b>	<b>\$ 3,165,318</b>	<b>\$ 5,919,317</b>	<b>\$ 117,017</b>	<b>\$ 5,802,299</b>	<b>\$ 6,049,209</b>	<b>\$ 6,202,202</b>	<b>\$ 6,356,606</b>	<b>\$ 6,512,502</b>	<b>\$ 6,669,935</b>
---------------------------	---------------------	---------------------	-------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------



**Achieve Language Academy  
Summary Income Expense Statement  
FY18 Original and FY18 Revised**

			<b>FY18 Original Vs. FY18 Revised</b>	<b>FY18 Revised</b>	<b>FY19 Proposed</b>	<b>FY20 Proposed</b>	<b>FY21 Proposed</b>	<b>FY22 Proposed</b>	<b>FY23 Proposed</b>
<b>Fund 01 - General Fund</b>	<b>FY18 YTD Actuals</b>	<b>FY 18 Original</b>	<b>FY18 Revised</b>	<b>FY18 Revised</b>	<b>FY19 Proposed</b>	<b>FY20 Proposed</b>	<b>FY21 Proposed</b>	<b>FY22 Proposed</b>	<b>FY23 Proposed</b>
		<b>438.89 ADM</b>		<b>440.87 ADM</b>	<b>438.89 ADM</b>	<b>438.89 ADM</b>	<b>438.89 ADM</b>	<b>438.89 ADM</b>	<b>438.89 ADM</b>
		457.24 PUN		459.47 PUN	457.24 PUN	457.24 PUN	457.24 PUN	457.24 PUN	457.24 PUN
<b>Revenues</b>									
<b>State Revenue</b>									
School Trust Endowment	8,552	11,500	-	11,500	11,500	11,500	11,500	11,500	11,500
Literacy Incentive Grant	8,188	32,500	-	32,500	32,500	32,500	32,500	32,500	32,500
State Lease Aid	148,578	600,813	2,930	603,744	600,813	600,813	600,813	600,813	600,813
Facility Maintenance	-	15,546	22,748	38,294	15,546	15,702	15,859	16,017	16,177
Gen Ed Aid	3,095,878	4,327,897	92,740	4,420,636	4,327,897	4,392,815	4,458,707	4,525,588	4,593,472
Tuition from other District	-	-	-	-	-	-	-	-	-
State Special Education Aid	70,602	364,676	85,518	450,194	470,100	483,583	497,346	511,240	525,271
<b>Total State Revenue</b>	<b>3,331,798</b>	<b>5,352,932</b>	<b>203,936</b>	<b>5,556,868</b>	<b>5,458,356</b>	<b>5,536,913</b>	<b>5,616,725</b>	<b>5,697,659</b>	<b>5,779,734</b>
<b>Federal Revenue</b>									
Title IV	6,802	10,170	(10,170)	-	-	-	-	-	-
Title II	-	19,029	(19,029)	-	-	-	-	-	-
Title III	-	29,974	10,360	40,334	42,351	43,561	44,771	45,981	47,191
Title I	35,075	152,457	(83,184)	69,272	72,554	74,640	76,735	78,838	80,951
Federal Special Education	-	58,428	92,059	150,487	156,193	160,789	165,470	170,238	175,094
<b>Total Federal Revenue</b>	<b>41,877</b>	<b>270,057</b>	<b>(9,964)</b>	<b>260,093</b>	<b>271,098</b>	<b>278,990</b>	<b>286,976</b>	<b>295,057</b>	<b>303,236</b>
<b>Local Revenue</b>									
Transportation	-	-	-	-	-	-	-	-	-
Drama Club	24,272	15,000	-	15,000	15,000	15,000	15,000	15,000	15,000
E-Term Fees	3,709	10,000	-	10,000	10,000	10,000	10,000	10,000	10,000
Field Trips Admissions and Activity	-	10,000	(4,000)	6,000	6,000	6,000	6,000	6,000	6,000
	4,323	-	-	-	-	-	-	-	-
	588	-	-	-	-	-	-	-	-
Miscellaneous	3,795	10,000	(6,200)	3,800	3,800	3,800	3,800	3,800	3,800
Student Events	(521)	-	-	-	-	-	-	-	-
<b>Total Local Revenue</b>	<b>36,166</b>	<b>45,000</b>	<b>(10,200)</b>	<b>34,800</b>	<b>34,800</b>	<b>34,800</b>	<b>34,800</b>	<b>34,800</b>	<b>34,800</b>
<b>Total Revenue</b>	<b>3,409,841</b>	<b>5,667,989</b>	<b>183,772</b>	<b>5,851,761</b>	<b>5,764,254</b>	<b>5,850,704</b>	<b>5,938,501</b>	<b>6,027,516</b>	<b>6,117,770</b>
<b>Expenditures</b>									
<b>Administration</b>									
Salaries and Wages	204,042	311,214	(26,301)	337,515	354,391	364,516	374,642	384,767	394,893
Benefits	51,457	133,195	14,487	118,708	124,643	128,205	131,766	135,327	138,888
Purchased Services	96,542	126,479	(17,574)	144,053	148,374	152,826	157,410	162,133	166,997
Supplies & Equipment	29,201	53,058	(7,773)	60,831	35,285	36,343	37,433	38,556	39,713
Dues and Membership	21,815	33,973	(27)	34,000	35,020	36,071	37,153	38,267	39,415
<b>Total Administration</b>	<b>403,057</b>	<b>657,918</b>	<b>(37,188)</b>	<b>695,106</b>	<b>697,713</b>	<b>717,960</b>	<b>738,404</b>	<b>759,051</b>	<b>779,906</b>
<b>General Education</b>									
Salaries and Wages	925,473	1,843,750	230,651	1,613,099	1,738,242	1,787,906	1,837,570	1,887,234	1,936,898
Benefits	223,091	550,330	21,148	529,182	568,787	585,050	601,301	617,553	633,804
Purchased Services	59,165	120,360	6,010	114,350	116,795	120,299	123,908	127,625	131,454
Supplies	23,827	59,621	(8,579)	68,200	69,966	72,065	74,227	76,453	78,747
Equipment	3,337	9,636	(2,700)	12,336	9,636	9,636	9,636	9,636	9,636
Dues and Membership	1,034	-	(1,050)	1,050	-	1,050	1,050	1,050	1,050
<b>Total General Education</b>	<b>1,235,926</b>	<b>2,583,696</b>	<b>245,480</b>	<b>2,338,216</b>	<b>2,503,426</b>	<b>2,576,006</b>	<b>2,647,692</b>	<b>2,719,551</b>	<b>2,791,588</b>
<b>State Special Education</b>									
Salaries and Wages	104,817	228,170	(16,822)	244,992	257,241	264,591	271,941	279,290	286,640
Benefits	27,241	47,378	(27,143)	74,522	78,424	80,497	82,737	84,978	87,219
Purchased Services	91,844	93,866	(44,267)	138,133	142,277	146,545	150,942	155,470	160,134
<b>Total State Special Education</b>	<b>223,902</b>	<b>369,414</b>	<b>(88,232)</b>	<b>457,646</b>	<b>477,942</b>	<b>491,633</b>	<b>505,620</b>	<b>519,738</b>	<b>533,993</b>

# Achieve Language Academy Board Meeting 01/30/2018 Minutes

**Call to order 5:15 p.m.**

## **Roll Call**

2017/2018	July 2017	Sept 2017	Nov 2017	Jan 2018	Feb 2018	March 2018	April 2018	May 2018	June 2018
Kristen Coonan 7/16-6/18	<b>A</b>	<b>X</b>	<b>X</b>	<b>X</b>					
Lisa Kugler 7/16-6/18	<b>X</b>	<b>X</b>	<b>A</b>	<b>X</b>					
Paul McGlynn Ex-officio	<b>A</b>	<b>X</b>	<b>X</b>	<b>X</b>					
Pat Forestal-Ortiz 7/16-6/18	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>					
Lynita Parks 7/16-6/18	<b>X</b>	<b>X</b>	<b>A</b>	<b>X</b>					
Sam Rivard 7/16-6/18	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>					
Paul Tillman 7/17-6/19	<b>X</b>	<b>A</b>	<b>X</b>	<b>X</b>					
Cindy Videen 7/16-6/18	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>					
Andrea Wenker 7/16-6/18	<b>X</b>	<b>X</b>	<b>X</b>	<b>A</b>					

**X = in attendance A = absent**

**Staff – Aaron Leisen, Heather Freeman**

**Guest – Bill Lauer with MMKR**

**Mission statement reading – Sam Rivard**

**Pledge of Allegiance**

**Conflict of interest disclosures – None**

**Motion to approve the agenda by Lisa Kugler, second by Sam Rivard**

**Approved – all voting aye**

## **Board items**

Bill Lauer – Reviewed and discussed the Audit and went over the Management Report. The audit was clean with no findings. Motion to approve the Financial Audit for 2016/17 by Paul Tillman, second by Cindy Videen  
Roll call vote – all voting aye – Approved

Motion to approve the WBWF Plan by Sam Rivard, second by Kristen Coonan Discussion Approved – all voting aye

Director Review Committee update – Pat Forestal Ortiz updated the Board on the progress of the committee.

Motion to approve the Policy 533 Wellness by Sam Rivard, second by Lynita Parks Discussion Approved – all voting aye

School Safe Haven Policy – 1<sup>st</sup> reading – Discussion – The Board would like the attorney to review this.

Visitor Policy – Move to March meeting

Paul is researching an Immigration Policy and provided the letter that he sent out to families regarding the possible immigration reform.

**Communications to Board** – None at this time

**Authorizer Communications**

January 24 Final Walkthrough - Discussion

**Consent items**

Motion to approve the consent agenda for November 28, 2017 by Lisa Kugler, second by Sam Rivard.  
Reviewed and discussed. Approved – All voting aye

**Financial Update**

Financials reviewed and discussed.

**Contracts**

*None at this time*

**New Hires**

None at this time

**Reports and updates**

Directors report reviewed and discussed.

**Personnel items**

2 new EA's have been hired and we are looking at a long term PERA from Teachers on Call

**Old Business**

*None at this time*

**New Business**

NWEA has concluded and there is some growth in the lower grades.

**Adjourn** - Motion to adjourn by Sam Rivard, second by Cindy Videen. Approved – all voting aye

**Next Meeting:** February 27, 2017

# Achieve Language Academy

## Board Meeting 03/27/2018 Minutes

**Call to order 5:15 p.m.**

### Roll Call

2017/2018	July 2017	Sept 2017	Nov 2017	Jan 2018	Feb 2018	March 2018	April 2018	May 2018	June 2018
Kristen Coonan 7/16-6/18	A	X	X	X		X			
Lisa Kugler 7/16-6/18	X	X	A	X		X			
Paul McGlynn Ex-officio	A	X	X	X		X			
Pat Forestal-Ortiz 7/16-6/18	X	X	X	X		X			
Lynita Parks 7/16-6/18	X	X	A	X		X			
Sam Rivard 7/16-6/18	X	X	X	X		X			
Paul Tillman 7/17-6/19	X	A	X	X		X			
Cindy Videen 7/16-6/18	X	X	X	X		X			
Andrea Wenker 7/16-6/18	X	X	X	A		X			

**X = in attendance A = absent**

**Staff – Aaron Leisen, Heather Freeman**

**Guest – Abby Marta, Amy Petschauer, Ariel Larpentuer, Mary Wagers, Emily Tinawi and Kathy Oelze**

**Mission statement reading – Sam Rivard**

**Pledge of Allegiance**

**Conflict of interest disclosures – None**

**Motion to approve the agenda by Paul Tillman, second by Andrea Wenker Approved – all voting aye**

### Board items

Director Review Committee update – Pat Forestal Ortiz updated the Board on the progress of the committee. The evaluation survey and concerns about the Closed Meeting Policy were discussed.

Motion to close the April 13th Special Meeting to discuss the Director evaluation by Lisa Kugler, second by Paul Tillman Discussion - Approved - all voting aye

**Communications to Board –** Guests expressed concern regarding the Director Evaluation Survey, and additional hours worked for after school events.

### Authorizer Communications

None at this time

**Consent items**

Motion to approve the consent agenda by Paul Tillman, second by Andrea Wenker. Reviewed and discussed.  
Approved – All voting aye

**Financial Update**

Financials reviewed and discussed.

Motion to approve the FY18 revised budget by Lisa Kugler, second by Cindy Videen Discussion

Roll call vote Approved - all voting aye

Proposed FY19 budget reviewed and discussed. Kathy Oelze the increase in Special Education consulting services.

Motion to approve the 990 tax returns by Andrea Wenker, second by Cindy Videen Discussion

Roll call vote Approved - all voting aye

**Contracts**

*None at this time*

**Reports and updates**

Directors report reviewed and discussed. Items included in the report were Day at the Capitol, WIDA testing, MCA's, looking at curriculum for next year, the purpose of the Leadership Team, NEO - new RIT scores, end of the day parent pick up, teacher evaluations will start in May, grades done, 18/19 calendars, 18/19 budget, new pre k aid, Star of the North visit, workshop day, Culture Fest, staff contracts, bowling fieldtrip and March 14 walk-out day.

**Personnel items**

Motion to hire a full time in house substitute for 18/19 by Lisa Kugler, second by Andrea Wenker - Discussion

Approved - all voting aye

Discussion about another full time Spanish teacher. Letter by Sarah York was reviewed and discussed. Paul will bring more information to the April meeting. Add to the April agenda.

Wilson Goss will not return next year. His resignation is effective June 10, 2018

Staffing proposal for 18/19 reviewed.

**Old Business**

School Safe Haven Policy - Motion to approve the Safe Haven Policy by Sam Rivard, second by, Lynita Parks

Discussion - Approved - all voting aye

Visitor Policy - Motion to approve the Visitors to Academy Property and Facilities Policy by Cindy Videen, second by Andrea Wenker Discussion Approved - all voting aye

**New Business**

2018/19 Calendar reviewed

**Adjourn** - Motion to adjourn by Lynita Parks, , second by Cindy Videen. Approved – all voting aye

**Next Meeting:** April 24, 2018

**Achieve Language Academy**  
**Disbursements Register**  
**For the Month of March 2018**

VENDOR	DESCRIPTION	DATE	CHECK	TYPE	AMOUNT
Western Bank	3/15/2018 Payroll Check	3/15/2018	11214	M	\$ 1,191.30
Western Bank	3/30/2018 Payroll Check	3/30/2018	11215	M	1,397.33
THE NECTARY	Food	3/7/2018	27028	M	100.00
LITTLE OVEN	Little Oven	3/5/2018	27050	M	96.94
MAPLEWOOD AUTO	Maplewood Auto	3/8/2018	27051	M	372.65
MN CHILDRENS MUSEUM	Field Trip	3/15/2018	27052	M	260.00
NORTH HEIGHTS HARDWARE	Supplies	3/12/2018	27053	M	363.35
ADAM'S PEST CONTROL	monthly pest control	3/12/2018	27054	R	55.12
ADAM'S PEST CONTROL	monthly pest control	3/12/2018	27054	R	10.00
ADVANCED DISPOSAL	trash disposal services	3/12/2018	27055	R	1,066.91
ALLEN, SUSAN	Classroom supplies	3/12/2018	27056	R	12.50
AMERIPRIDE	custodial supplies	3/12/2018	27057	R	210.75
AMERIPRIDE	kitchen supplies	3/12/2018	27057	R	27.32
ANCHOR PAPER COMPANY	copier paper	3/12/2018	27058	R	375.00
ANCHOR PAPER COMPANY	copier paper	3/12/2018	27058	R	375.00
ANCHOR PAPER COMPANY	copier paper	3/12/2018	27058	R	456.00
CADENZA MUSIC	instrument repair	3/12/2018	27059	R	29.25
CHARTER SCHOOL ACCOUNTING LLC	monthly accounting services	3/12/2018	27060	R	3,380.00
CITY OF ST PAUL - CONWAY	Track and Field day rental	3/12/2018	27061	R	269.69
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	ins prem	3/12/2018	27062	R	32.58
COLONIAL LIFE & ACCIDENT INSURANCE COMPANY	ins prem	3/12/2018	27062	R	5,841.90
DONE RIGHT FOOD SERVICES	food services	3/12/2018	27063	R	21,079.68
FAMILY ACHIEVEMENT CENTER	speech and occupational	3/12/2018	27064	R	9,051.52
FAMILY ACHIEVEMENT CENTER	speech and occupational	3/12/2018	27064	R	3,644.00
GEISER, KAREN	testing and reporting	3/12/2018	27065	R	550.00
GILBERT MECHANICAL CONTRACTORS, INC	quarterly billing for HVAC	3/12/2018	27066	R	1,821.00
GLASS DOCTOR	insulting glass replacement	3/12/2018	27067	R	716.48
HASTINGS CO-OP CREAMERY	school milk	3/12/2018	27068	R	2,405.31
HEGNA-OELZE, KATHY	Bagels for staff meeting	3/12/2018	27069	R	45.07
HILDEBRANDT, MARTHA	SPED services	3/12/2018	27070	R	237.50
INTEGRATED SYSTEMS CORP	Monthly support fee	3/12/2018	27071	R	200.00
MCGRANE LAWN & SNOW SERVICES	snow removal services	3/12/2018	27072	R	1,492.00
PETSCHAUER, AMY	Classroom supplies	3/12/2018	27073	R	4.00
PURCHASE POWER	POSTAGE	3/12/2018	27074	R	500.43
SAINT PAUL CITY SCHOOL	Funds remaining from Charter	3/12/2018	27075	R	1,631.02
SORENSEN, MARLENE	Family Reading Night supplies	3/12/2018	27076	R	55.08
TEACHERS ON CALL	substitute teachers	3/12/2018	27077	R	5,465.50
TEACHERS ON CALL	substitute teachers	3/12/2018	27077	R	1,632.00
TWIN CITIES EDUCATION CONSULTANTS, LLC	SPED services	3/12/2018	27078	R	472.00
TWIN CITIES EDUCATION CONSULTANTS, LLC	SPED services	3/12/2018	27078	R	3,030.00
VANNEY, KATHRYN	Culture Fest	3/12/2018	27079	R	90.00
WELLS FARGO VENDOR FIN SERV	copier lease 8002i	3/12/2018	27080	R	1,858.10
YANG, KA	Culturefest	3/12/2018	27081	R	80.58

For Management Purposes Only.

Page 1 of 3

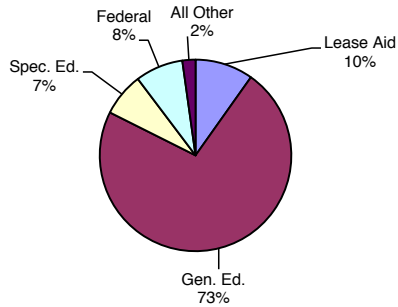
VENDOR	DESCRIPTION	DATE	CHECK TYPE	AMOUNT
YORK, SARAH	Classroom supplies	3/12/2018	27082 R	79.65
MAPLEWOOD TOYOTA	Auto Repair	3/16/2018	27083 M	538.30
AMERIPRIDE	custodial supplies	3/22/2018	27084 R	362.12
AMERIPRIDE	kitchen supplies	3/22/2018	27084 R	27.32
ANCHOR PAPER COMPANY	copier paper	3/22/2018	27085 R	556.00
ANCHOR PAPER COMPANY	copier paper	3/22/2018	27085 R	390.00
BOEGE, CURT	Van supplies, custodial	3/22/2018	27086 R	276.90
BRADFIELD, SARA	classroom supplies	3/22/2018	27087 R	207.39
CAREER TRACK	Front desk safety and	3/22/2018	27088 R	149.00
CENTERLINE CHARTER CORP	Achieve to Childrens museum	3/22/2018	27089 R	252.00
CENTERLINE CHARTER CORP	Achieve to SunRay Bowl	3/22/2018	27089 R	414.00
CENTURYLINK	TELEPHONE SERVICE -	3/22/2018	27090 R	41.99
CENTURYLINK	TELEPHONE SERVICE BOILER ROOM	3/22/2018	27090 R	56.14
CENTURYLINK	Telephone SERVICE -	3/22/2018	27090 R	113.86
COMCAST	high speed internet and voice	3/22/2018	27091 R	360.75
COOAN, KRISTEN	class supplies	3/22/2018	27092 R	54.60
DEX MEDIA EAST LLC	advertsing costs	3/22/2018	27093 R	21.50
ECOLAB	custodial supplies	3/22/2018	27094 R	22.43
INDIGO EDUCATION	Director Services	3/22/2018	27095 R	14,700.00
LENOVO U.S. INC.	3 year warranty	3/22/2018	27096 R	875.00
RUPP, ANDERSON, SQUIRES & WALDSPURGER	Conversations on legal items	3/22/2018	27097 R	392.00
SCHRAMKE, JULIE	music supplies	3/22/2018	27098 R	26.45
SEELING, CASEY	classroom supplies	3/22/2018	27099 R	16.00
SELECT ACCOUNT	PARTICIPANT FEES	3/22/2018	27100 R	192.40
ST MARY'S UNIVERSITY OF MINNESOTA	SARAH YORK	3/22/2018	27101 R	125.00
STABNER ELECTRIC LLC	electrical work	3/22/2018	27102 R	42.50
TBS OFFICE AUTOMATIONS	overage charges	3/22/2018	27103 R	1,004.50
TEACHERS ON CALL	substitute teachers	3/22/2018	27104 R	3,493.50
TEACHERS ON CALL	substitute teachers	3/22/2018	27104 R	2,397.00
TEACHERS ON CALL	substitute teachers	3/22/2018	27104 R	2,720.00
TEACHERS ON CALL	substitute teachers	3/22/2018	27104 R	2,448.00
TEACHERS ON CALL	substitute teachers	3/22/2018	27104 R	4,505.00
TEACHERS ON CALL	substitute teachers	3/22/2018	27104 R	3,060.00
THE WORKS	Family Engineering Night	3/22/2018	27105 R	430.00
WISCONSIN SKYWARD USER GROUP	Heather Freeman	3/22/2018	27106 R	170.00
WISCONSIN SKYWARD USER GROUP	Kris Sanders	3/22/2018	27106 R	170.00
WISCONSIN SKYWARD USER GROUP	Paul McGlynn	3/22/2018	27106 R	170.00
XCEL ENERGY	Premises numbers 302500602	3/22/2018	27107 R	5,296.41
YANG, KA	classroom supplies	3/22/2018	27108 R	81.75
SUN RAY BOWLING LANES	Field Trip	3/26/2018	27109 M	2,000.00

# Achieve Language Academy

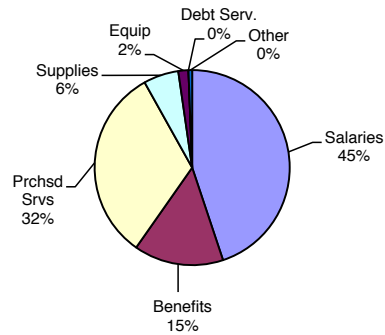
## Financial Dashboard for: 3/31/2018

### Full Year Budget (Accrual)

Where the money is budgeted to come from:



YTD Where the money is budgeted to be spent:



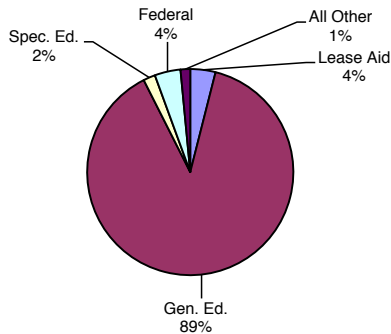
### Student Count

Actual Current ADM:	<b>440.87</b>
Actual Current PUN:	<b>459.47</b>

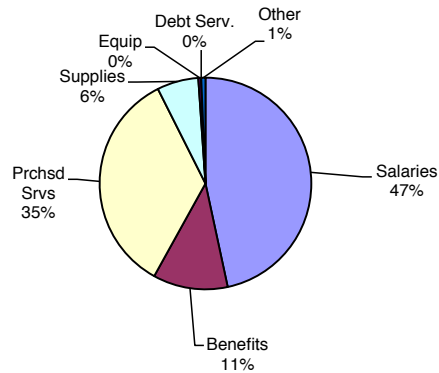
ADM from Budget **440.87 ADM**  
PUN from Budget **459.47**

### Year to Date Actual (Cash)

Where the money is coming from:



Where the money is being spent:



	YTD Actual		YTD Budget Target	
Revenue	\$3,757,163	61%	\$4,613,483	75%
Expense	\$3,619,397	62%	\$4,351,725	75%



**Achieve Language Academy**  
Financial Dashboard for: 3/31/2018

**Comments:**

**General Comments:**

For the month ending March 31st, 2018 the school has a reconciled cash balance total for all accounts of **\$5,198,343**

**Revenue:**

Achieve Language Academy received \$268,062 in revenue during the month, bringing FY18's year to date amount to \$3,757,163 which represents 61% of the FY18 Revised Budgeted revenue.

Second IDEAS payment of \$207,360 for April cleared Western Bank on May 2nd.

**Expenses:**

During the month, the school expended \$453,505. Total year to date expenditures of \$3,619,397 which represents 62% of the FY18 Revised Budgeted expense.

These financials were compiled from information supplied by school management. They are unaudited and should be used for management purposes only.

**Achieve Language Academy**  
**Balance Sheet**  
**Fiscal Year 2018**  
**As of March 31st, 2018**

	General Fund	Food Service Fund	Community Service Fund	Total All Funds
<b>Assets</b>				
<b>Cash</b>				
Checking and Savings Accounts	3,587,606	(35,121)	14,973	3,567,458
Investments	1,630,885	-		1,630,885
Receivable	168,578	-		168,578
Due To/ From MDE	10,154	(37,139)		(26,985)
Prepaid Expenditures	51,407	-		51,407
<b>Total Cash</b>	<b>5,448,631</b>	<b>(72,260)</b>	<b>14,973</b>	<b>5,391,343</b>
<b>Fixed Assets</b>				
Equipment & Leasehold Improvements	-	-	-	-
Accum. Depreciation	-	-	-	-
<b>Total Fixed Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Assets</b>	<b>5,448,631</b>	<b>(72,260)</b>	<b>14,973</b>	<b>5,391,343</b>
<b>Liabilities and Fund Balance</b>				
<b>Current Liabilities</b>				
Payroll Liabilities	67,006	915		67,921
<b>Total Current Liabilities</b>	<b>67,006</b>	<b>915</b>	<b>-</b>	<b>67,921</b>
<b>Fund Balance</b>				
Investments in Fixed Assets	-	-		-
Audited Fund Balance, 06.30.2017	5,172,744	-	12,912	5,185,656
Net Income FY18	208,881	(73,176)	2,061	137,766
<b>Total Fund Balance</b>	<b>5,381,625</b>	<b>(73,176)</b>	<b>14,973</b>	<b>5,323,422</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>5,448,631</b>	<b>(72,260)</b>	<b>14,973</b>	<b>5,391,343</b>

**State Holdback Calculation:**

Total Fiscal Year School Budgeted State Revenues	5,556,868
Fiscal Year-to-Date (9 of 12 months)	75%
Total Fiscal Year-to-Date Budget (June 2017 )	4,167,651
State Holdback Percentage	10%
Total Estimated Year-to-Date Holdback	<u><u>416,765</u></u>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	<b>Current Month Activity</b>	<b>FY18 Year-To-Date Activity</b>	<b>Original FY18 Budget ADM</b>	<b>Budget Amount Remaining</b>	
<b>Fund 01 - General Fund</b>					
<b>Revenues</b>					
<b>State Revenue</b>					
School Trust Endowment	8,618	17,171	11,500	(5,671)	149%
Literacy Incentive Grant	-	8,188	32,500	24,312	25%
State Lease Aid	-	148,578	603,744	455,166	25%
Gen Ed Aid	207,360	3,303,238	4,458,931	1,155,693	74%
State Special Education Aid	-	70,602	450,194	379,591	16%
<b>Total State Revenue</b>	<b>215,979</b>	<b>3,547,777</b>	<b>5,556,868</b>	<b>2,009,091</b>	<b>64%</b>
<b>Federal Revenue</b>					
Title I	-	11,361	69,272	57,911	16%
Title II	-	-	-	-	N/A
Title III	-	15,459	40,334	24,875	38%
Title IV	-	6,802	-	(6,802)	N/A
Federal Special Ed. Aid	-	8,254	150,487	142,233	5%
<b>Total Federal Revenue</b>	<b>-</b>	<b>41,877</b>	<b>260,093</b>	<b>218,216</b>	<b>16%</b>
<b>Local Revenue</b>					
GIFTS AND REQUESTS	-	-	-	-	N/A
INTEREST INCOME	4,373	28,645	15,000	(13,645)	191%
FEES FROM PATRONS	-	3,709	10,000	6,291	37%
STUDENT ACTIVITY	-	-	6,000	6,000	0%
MISCELLANEOUS REV-LOCAL SOURCS	-	8,185	3,800	(4,385)	215%
<b>Total Local Revenue</b>	<b>4,373</b>	<b>40,539</b>	<b>34,800</b>	<b>(5,739)</b>	<b>116%</b>
<b>Total Revenue</b>	<b>220,352</b>	<b>3,630,193</b>	<b>5,851,761</b>	<b>2,221,568</b>	<b>62%</b>
<b>Expenditures</b>					
<b>Administration</b>					
Salaries and Wages	17,697	221,739	337,515	115,776	66%
Benefits	5,816	57,273	118,708	61,435	48%
Purchased Services	22,657	119,199	144,053	24,854	83%
Supplies	45	23,185	34,710	11,525	67%
Equipment	-	6,061	26,120	20,059	23%
Loans and Interest	-	-	-	-	N/A
Dues and Membership	360	22,220	34,050	11,830	65%
<b>Total Administration</b>	<b>46,575</b>	<b>449,677</b>	<b>695,156</b>	<b>245,479</b>	<b>65%</b>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	<b>Current Month Activity</b>	<b>FY18 Year-To-Date Activity</b>	<b>Original FY18 Budget ADM</b>	<b>Budget Amount Remaining</b>	
<b>General Education</b>					
Salaries and Wages	149,092	1,074,565	1,613,099	538,533	67%
Benefits	35,910	259,000	529,182	270,182	49%
Purchased Services	18,903	78,068	114,670	36,602	68%
Supplies	3,811	27,638	68,200	40,562	41%
Equipment	26	3,363	12,336	8,973	27%
Dues and Membership	-	989	1,000	11	99%
<b>Total General Education</b>	<b>207,743</b>	<b>1,443,624</b>	<b>2,338,486</b>	<b>894,862</b>	<b>62%</b>
<b>State Special Education</b>					
Salaries and Wages	18,691	123,508	244,992	121,484	50%
Benefits	3,334	30,575	74,522	43,947	41%
Purchased Services	16,513	108,197	137,813	29,616	79%
Supplies	-	-	-	-	N/A
<b>Total State Special Education</b>	<b>38,538</b>	<b>262,280</b>	<b>457,326</b>	<b>195,046</b>	<b>57%</b>
<b>Federal Special Education</b>					
Salaries and Wages	2,760	19,876	41,396	21,519	48%
Benefits	425	3,059	18,193	15,134	17%
Purchased Services	24,709	82,921	87,317	4,397	95%
Supplies	4	1,058	3,581	2,522	30%
<b>Total Federal Special Education</b>	<b>27,898</b>	<b>106,914</b>	<b>150,487</b>	<b>43,573</b>	<b>71%</b>
<b>Title I Funds</b>					
Salaries and Wages	7,897	33,548	46,450	12,902	72%
Benefits	1,991	8,715	13,726	5,011	63%
Purchased Services	-	-	-	-	N/A
Supplies	-	6,615	9,096	2,481	73%
<b>Total Title I Funds</b>	<b>9,887</b>	<b>48,878</b>	<b>69,272</b>	<b>20,394</b>	<b>71%</b>
<b>Title II Funds</b>					
Salaries and Wages	992	1,107	-	(1,107)	N/A
Benefits	207	224	-	(224)	N/A
Supplies	-	-	-	-	N/A
<b>Total Title II Funds</b>	<b>1,198</b>	<b>1,332</b>	<b>-</b>	<b>(1,332)</b>	<b>N/A</b>
<b>Title III Funds</b>					
Salaries and Wages	1,490	18,312	31,134	12,822	59%
Benefits	483	6,129	9,200	3,072	67%
<b>Total Title III Funds</b>	<b>1,974</b>	<b>24,440</b>	<b>40,334</b>	<b>15,894</b>	<b>61%</b>
<b>Title IV Funds</b>					
Salaries and Wages	1,207	9,487	-	(9,487)	N/A
Benefits	280	2,204	-	(2,204)	N/A
<b>Total Title IV Funds</b>	<b>1,488</b>	<b>11,690</b>	<b>-</b>	<b>(11,690)</b>	<b>N/A</b>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	<b>Current Month Activity</b>	<b>FY18 Year-To-Date Activity</b>	<b>Original FY18 Budget ADM</b>	<b>Budget Amount Remaining</b>	
<b>Instructional Support Services</b>					
Salaries and Wages	4,448	38,995	60,663	21,667	64%
Benefits	1,189	10,438	26,661	16,223	39%
Purchased Services	-	19,959	31,364	11,405	64%
Supplies	-	-	-	-	N/A
Equipment	-	6,678	58,959	52,281	11%
<b>Total Instructional Support</b>	<b>5,637</b>	<b>76,070</b>	<b>177,647</b>	<b>101,577</b>	<b>43%</b>
<b>Student Support Services</b>					
Salaries and Wages	3,096	21,674	29,415	7,741	74%
Benefits	696	4,873	6,486	1,613	75%
Supplies	-	315	2,700	2,385	12%
<b>Total Student Support Services</b>	<b>3,792</b>	<b>26,862</b>	<b>38,601</b>	<b>11,739</b>	<b>70%</b>
<b>Transportation</b>					
Salaries and Wages	560	3,917	16,785	12,869	23%
Benefits	434	3,037	9,583	6,546	32%
Purchased Services	1,577	209,359	400,599	191,240	52%
Supplies	-	-	-	-	N/A
<b>Total Transportation</b>	<b>2,570</b>	<b>216,313</b>	<b>426,967</b>	<b>210,654</b>	<b>51%</b>
<b>Leases and Maintenance</b>					
Salaries and Wages	8,534	77,216	119,470	42,253	65%
Benefits	2,346	21,175	36,003	14,828	59%
Purchased Services	10,500	155,506	266,079	110,573	58%
Building Lease	54,184	476,796	684,611	207,816	70%
Supplies	1,290	22,539	29,218	6,678	77%
Equipment	-	-	-	-	N/A
<b>Total Leases and Maintenance</b>	<b>76,856</b>	<b>753,232</b>	<b>1,135,381</b>	<b>382,149</b>	<b>66%</b>
<b>Total Expenditures</b>	<b>424,156</b>	<b>3,421,312</b>	<b>5,529,657</b>	<b>2,108,345</b>	<b>62%</b>
<b>General Fund Net Income (Loss)</b>	<b>(203,804)</b>	<b>208,881</b>	<b>322,104</b>	<b>113,223</b>	
<b>Fund 02 - Food Service Fund</b>					
<b>Revenues</b>					
Total State Revenue	3,208	10,011	21,500	11,489	47%
Total Federal Revenue	44,502	110,696	236,500	125,804	47%
Total Other Local Sources	-	4,204	17,000	12,797	25%
<b>Total Revenues</b>	<b>47,710</b>	<b>124,910</b>	<b>275,000</b>	<b>150,090</b>	<b>45%</b>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	Current Month Activity	FY18 Year-To-Date Activity	Original FY18 Budget ADM	Budget Amount Remaining	
<b>Expenditures</b>					
Salaries	5,095	43,717	41,412	(2,306)	106%
Benefits	769	6,599	16,741	10,142	39%
Purchased Services	-	-	-	-	N/A
Supplies	23,485	147,769	189,939	42,170	78%
<b>Total Expenditures</b>	<b>29,349</b>	<b>198,086</b>	<b>248,092</b>	<b>50,007</b>	<b>80%</b>
<b>Food Service Fund Net Income</b>	<b>18,361</b>	<b>(73,176)</b>	<b>26,908</b>	<b>100,083</b>	
<b>Fund 04 - Community Services Fund</b>					
<b>Revenues</b>					
Total Other Local Sources	-	2,061	24,550	22,489	8%
<b>Total Revenues</b>	<b>-</b>	<b>2,061</b>	<b>24,550</b>	<b>22,489</b>	<b>8%</b>
<b>Expenditures</b>					
Salaries	-	-	21,320	21,320	0%
Benefits	-	-	3,230	3,230	0%
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>24,550</b>	<b>24,550</b>	<b>0%</b>
<b>Community Services Fund Net Income</b>	<b>-</b>	<b>2,061</b>	<b>-</b>	<b>(2,061)</b>	
<b>ALL FUNDS TOTAL NET INCOME (Loss)</b>	<b>(185,443)</b>	<b>137,766</b>	<b>349,012</b>	<b>211,246</b>	

**Achieve Language Academy**  
Cash Flow Projection FY 2018

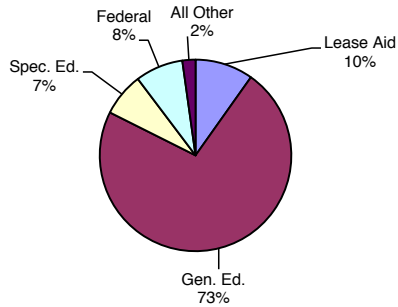
	Estimated Receipts By Category						School Disbursements				Estimated Accumulative Cash Balance	LOC	Total Cash With LOC Advance/ Payment
	State CY	PY State	Federal CY	Federal PY	Other Local Receipts	Total Revenues	Payroll Disbursements	Building Lease Disbursements	Acct. Payable Disbursements	Total Disbursements			
							FY 2017 Beginning Cash Balance				\$ 4,735,306	\$ -	\$ 4,735,306
Jul 1-15	181,924	-	-	-		181,924	133,679	-	32,999	166,677	4,750,553		4,750,553
Jul 16-31	168,335	-	-	8,807	4,635	181,777	136,117	51,468	61,151	248,736	4,683,594	-	4,683,594
Aug 1-15	175,340	-	-	-	12,782	188,122	-	-	67,151	67,151	4,804,566		4,804,566
Aug 16-31	175,340	216,256	-	-	3,113	394,709	160,592	51,468	130,909	342,970	4,856,305		4,856,305
Sep 1-15	183,410	-	-	-		183,410	201,533	-	34,467	236,000	4,803,715		4,803,715
Sep 16-30	311,563	206,922	-	117,578	2,582	638,646	68,714	51,468	78,944	199,126	5,243,235		5,243,235
Oct 1-15	198,052	-		-	1,323	199,375	118,973		107,318	226,291	5,216,319		5,216,319
Oct 16-31	201,856	141,093		-	3,013	345,962	118,079	51,468	54,411	223,959	5,338,322		5,338,322
Nov 1-15	198,587	-		-	-	198,587	129,493		83,760	213,252	5,323,657		5,323,657
Nov 16-30	214,549	7,490	24,146	24,357	5,683	276,226	122,122	54,184	65,049	241,355	5,358,528		5,358,528
Dec 1-15	235,397	399		-	10,838	246,634	122,828		79,249	202,077	5,403,085		5,403,085
Dec 16-31	203,098	-	-	-	3,461	206,559	124,376	54,184	57,155	235,715	5,373,929		5,373,929
Jan 1-15	203,098	-		-	-	203,098	118,133		67,985	186,118	5,390,908		5,390,908
Jan 16-31	202,611	83,780		-	3,789	290,180	121,340	54,184	277,698	453,222	5,227,866		5,227,866
Feb 1-15	203,232	531	41,877	-	47,888	293,527	120,821		25,179	146,000	5,375,393		5,375,393
Feb 16-28	279,083	-	-	-	3,567	282,649	119,531	54,184	105,081	278,796	5,379,246		5,379,246
Mar 1-15	215,979	9,594		-	-	225,572	135,791		69,655	205,446	5,399,372		5,399,372
Mar 16-31	-	-		-	56,083	56,083	125,377	54,184	77,551	257,112	5,198,343		5,198,343
Apr 1-15	415,219	458	-	-	-	415,677	112,273		164,493	276,766	5,337,254		5,337,254
Apr 16-30	207,360	-	-	-		207,360	113,039	51,468	100,208	264,716	5,279,898		5,279,898
May 1-15	207,859	11,240		-		219,099	116,398	50,000	145,101	311,499	5,187,498		5,187,498
May 16-31	207,859	-		-	45,190	253,049	129,161	33,568	62,460	225,189	5,215,357		5,215,357
Jun 1-15	-	-		-	21,933	21,933	119,463		132,787	252,250	4,985,040		4,985,040
Jun 16-30	415,219		104,932	-	3,140	523,291	138,981	51,108	112,036	302,125	5,206,206		5,206,206
Total Estimate	5,004,968	677,764	170,955	150,742	229,019	6,233,449	2,906,814	662,940	2,192,795	5,762,549		-	
FY18 Budget	5,556,868	-	260,093		309,800	6,126,761	2,905,867	684,611	2,186,821	5,777,299		349,462	
FY17 Accruals	-	585,885		150,742	-	736,627	(117,580)	(21,671)	(25,000)	(164,251)			
FY18 Accruals	(551,900)	-	(89,138)	-	(80,781)	(721,819)	118,527		30,974	149,501			
	5,004,968	585,885	170,955	150,742	229,019	6,141,569	2,906,814	662,940	2,192,795	5,762,549			
	(0)	(91,879)	(0)	(0)	(0)	(91,880)	0	0	(0)	0			

# Achieve Language Academy

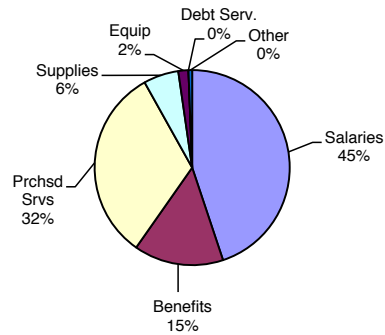
## Financial Dashboard for: 3/31/2018

### Full Year Budget (Accrual)

Where the money is budgeted to come from:



YTD Where the money is budgeted to be spent:



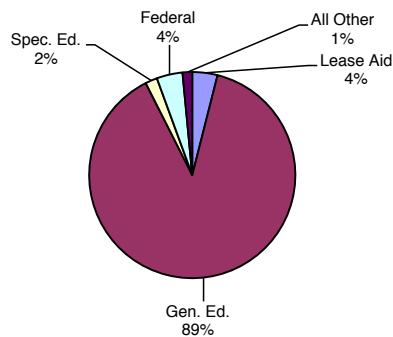
### Student Count

Actual Current ADM:	<b>440.87</b>
Actual Current PUN:	<b>459.47</b>

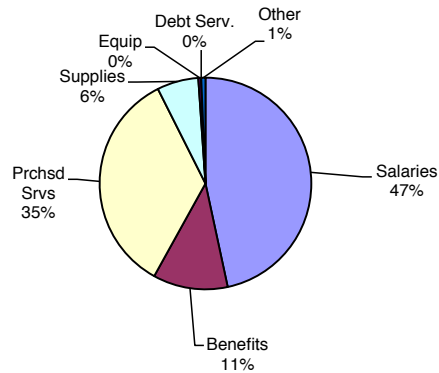
ADM from Budget **440.87 ADM**  
PUN from Budget **459.47**

### Year to Date Actual (Cash)

Where the money is coming from:



Where the money is being spent:



	YTD Actual		YTD Budget Target	
Revenue	\$3,757,163	61%	\$4,613,483	75%
Expense	\$3,619,397	62%	\$4,351,725	75%



**Achieve Language Academy**  
Financial Dashboard for: 3/31/2018

**Comments:**

**General Comments:**

For the month ending March 31st, 2018 the school has a reconciled cash balance total for all accounts of **\$5,198,343**

**Revenue:**

Achieve Language Academy received \$268,062 in revenue during the month, bringing FY18's year to date amount to \$3,757,163 which represents 61% of the FY18 Revised Budgeted revenue.

Second IDEAS payment of \$207,360 for April cleared Western Bank on May 2nd.

**Expenses:**

During the month, the school expended \$453,505. Total year to date expenditures of \$3,619,397 which represents 62% of the FY18 Revised Budgeted expense.

These financials were compiled from information supplied by school management. They are unaudited and should be used for management purposes only.

**Achieve Language Academy**  
**Balance Sheet**  
**Fiscal Year 2018**  
**As of March 31st, 2018**

	General Fund	Food Service Fund	Community Service Fund	Total All Funds
<b>Assets</b>				
<b>Cash</b>				
Checking and Savings Accounts	3,587,606	(35,121)	14,973	3,567,458
Investments	1,630,885	-		1,630,885
Receivable	168,578	-		168,578
Due To/ From MDE	10,154	(37,139)		(26,985)
Prepaid Expenditures	51,407	-		51,407
<b>Total Cash</b>	<b>5,448,631</b>	<b>(72,260)</b>	<b>14,973</b>	<b>5,391,343</b>
<b>Fixed Assets</b>				
Equipment & Leasehold Improvements	-	-	-	-
Accum. Depreciation	-	-	-	-
<b>Total Fixed Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Assets</b>	<b>5,448,631</b>	<b>(72,260)</b>	<b>14,973</b>	<b>5,391,343</b>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>				
Payroll Liabilities	67,006	915		67,921
<b>Total Current Liabilities</b>	<b>67,006</b>	<b>915</b>	<b>-</b>	<b>67,921</b>
<b>Fund Balance</b>				
Investments in Fixed Assets	-	-		-
Audited Fund Balance, 06.30.2017	5,172,744	-	12,912	5,185,656
Net Income FY18	208,881	(73,176)	2,061	137,766
<b>Total Fund Balance</b>	<b>5,381,625</b>	<b>(73,176)</b>	<b>14,973</b>	<b>5,323,422</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>5,448,631</b>	<b>(72,260)</b>	<b>14,973</b>	<b>5,391,343</b>

**State Holdback Calculation:**

Total Fiscal Year School Budgeted State Revenues	5,556,868
Fiscal Year-to-Date (9 of 12 months)	75%
Total Fiscal Year-to-Date Budget (June 2017 )	4,167,651
State Holdback Percentage	10%
Total Estimated Year-to-Date Holdback	<u><u>416,765</u></u>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	<b>Current Month Activity</b>	<b>FY18 Year-To-Date Activity</b>	<b>Original FY18 Budget ADM</b>	<b>Budget Amount Remaining</b>	
<b>Fund 01 - General Fund</b>					
<b>Revenues</b>					
<b>State Revenue</b>					
School Trust Endowment	8,618	17,171	11,500	(5,671)	149%
Literacy Incentive Grant	-	8,188	32,500	24,312	25%
State Lease Aid	-	148,578	603,744	455,166	25%
Gen Ed Aid	207,360	3,303,238	4,458,931	1,155,693	74%
State Special Education Aid	-	70,602	450,194	379,591	16%
<b>Total State Revenue</b>	<b>215,979</b>	<b>3,547,777</b>	<b>5,556,868</b>	<b>2,009,091</b>	<b>64%</b>
<b>Federal Revenue</b>					
Title I	-	11,361	69,272	57,911	16%
Title II	-	-	-	-	N/A
Title III	-	15,459	40,334	24,875	38%
Title IV	-	6,802	-	(6,802)	N/A
Federal Special Ed. Aid	-	8,254	150,487	142,233	5%
<b>Total Federal Revenue</b>	<b>-</b>	<b>41,877</b>	<b>260,093</b>	<b>218,216</b>	<b>16%</b>
<b>Local Revenue</b>					
GIFTS AND REQUESTS	-	-	-	-	N/A
INTEREST INCOME	4,373	28,645	15,000	(13,645)	191%
FEES FROM PATRONS	-	3,709	10,000	6,291	37%
STUDENT ACTIVITY	-	-	6,000	6,000	0%
MISCELLANEOUS REV-LOCAL SOURCS	-	8,185	3,800	(4,385)	215%
<b>Total Local Revenue</b>	<b>4,373</b>	<b>40,539</b>	<b>34,800</b>	<b>(5,739)</b>	<b>116%</b>
<b>Total Revenue</b>	<b>220,352</b>	<b>3,630,193</b>	<b>5,851,761</b>	<b>2,221,568</b>	<b>62%</b>
<b>Expenditures</b>					
<b>Administration</b>					
Salaries and Wages	17,697	221,739	337,515	115,776	66%
Benefits	5,816	57,273	118,708	61,435	48%
Purchased Services	22,657	119,199	144,053	24,854	83%
Supplies	45	23,185	34,710	11,525	67%
Equipment	-	6,061	26,120	20,059	23%
Loans and Interest	-	-	-	-	N/A
Dues and Membership	360	22,220	34,050	11,830	65%
<b>Total Administration</b>	<b>46,575</b>	<b>449,677</b>	<b>695,156</b>	<b>245,479</b>	<b>65%</b>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	<b>Current Month Activity</b>	<b>FY18 Year-To-Date Activity</b>	<b>Original FY18 Budget ADM</b>	<b>Budget Amount Remaining</b>	
<b>General Education</b>					
Salaries and Wages	149,092	1,074,565	1,613,099	538,533	67%
Benefits	35,910	259,000	529,182	270,182	49%
Purchased Services	18,903	78,068	114,670	36,602	68%
Supplies	3,811	27,638	68,200	40,562	41%
Equipment	26	3,363	12,336	8,973	27%
Dues and Membership	-	989	1,000	11	99%
<b>Total General Education</b>	<b>207,743</b>	<b>1,443,624</b>	<b>2,338,486</b>	<b>894,862</b>	<b>62%</b>
<b>State Special Education</b>					
Salaries and Wages	18,691	123,508	244,992	121,484	50%
Benefits	3,334	30,575	74,522	43,947	41%
Purchased Services	16,513	108,197	137,813	29,616	79%
Supplies	-	-	-	-	N/A
<b>Total State Special Education</b>	<b>38,538</b>	<b>262,280</b>	<b>457,326</b>	<b>195,046</b>	<b>57%</b>
<b>Federal Special Education</b>					
Salaries and Wages	2,760	19,876	41,396	21,519	48%
Benefits	425	3,059	18,193	15,134	17%
Purchased Services	24,709	82,921	87,317	4,397	95%
Supplies	4	1,058	3,581	2,522	30%
<b>Total Federal Special Education</b>	<b>27,898</b>	<b>106,914</b>	<b>150,487</b>	<b>43,573</b>	<b>71%</b>
<b>Title I Funds</b>					
Salaries and Wages	7,897	33,548	46,450	12,902	72%
Benefits	1,991	8,715	13,726	5,011	63%
Purchased Services	-	-	-	-	N/A
Supplies	-	6,615	9,096	2,481	73%
<b>Total Title I Funds</b>	<b>9,887</b>	<b>48,878</b>	<b>69,272</b>	<b>20,394</b>	<b>71%</b>
<b>Title II Funds</b>					
Salaries and Wages	992	1,107	-	(1,107)	N/A
Benefits	207	224	-	(224)	N/A
Supplies	-	-	-	-	N/A
<b>Total Title II Funds</b>	<b>1,198</b>	<b>1,332</b>	<b>-</b>	<b>(1,332)</b>	<b>N/A</b>
<b>Title III Funds</b>					
Salaries and Wages	1,490	18,312	31,134	12,822	59%
Benefits	483	6,129	9,200	3,072	67%
<b>Total Title III Funds</b>	<b>1,974</b>	<b>24,440</b>	<b>40,334</b>	<b>15,894</b>	<b>61%</b>
<b>Title IV Funds</b>					
Salaries and Wages	1,207	9,487	-	(9,487)	N/A
Benefits	280	2,204	-	(2,204)	N/A
<b>Total Title IV Funds</b>	<b>1,488</b>	<b>11,690</b>	<b>-</b>	<b>(11,690)</b>	<b>N/A</b>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	<b>Current Month Activity</b>	<b>FY18 Year-To-Date Activity</b>	<b>Original FY18 Budget ADM</b>	<b>Budget Amount Remaining</b>	
<b>Instructional Support Services</b>					
Salaries and Wages	4,448	38,995	60,663	21,667	64%
Benefits	1,189	10,438	26,661	16,223	39%
Purchased Services	-	19,959	31,364	11,405	64%
Supplies	-	-	-	-	N/A
Equipment	-	6,678	58,959	52,281	11%
<b>Total Instructional Support</b>	<b>5,637</b>	<b>76,070</b>	<b>177,647</b>	<b>101,577</b>	<b>43%</b>
<b>Student Support Services</b>					
Salaries and Wages	3,096	21,674	29,415	7,741	74%
Benefits	696	4,873	6,486	1,613	75%
Supplies	-	315	2,700	2,385	12%
<b>Total Student Support Services</b>	<b>3,792</b>	<b>26,862</b>	<b>38,601</b>	<b>11,739</b>	<b>70%</b>
<b>Transportation</b>					
Salaries and Wages	560	3,917	16,785	12,869	23%
Benefits	434	3,037	9,583	6,546	32%
Purchased Services	1,577	209,359	400,599	191,240	52%
Supplies	-	-	-	-	N/A
<b>Total Transportation</b>	<b>2,570</b>	<b>216,313</b>	<b>426,967</b>	<b>210,654</b>	<b>51%</b>
<b>Leases and Maintenance</b>					
Salaries and Wages	8,534	77,216	119,470	42,253	65%
Benefits	2,346	21,175	36,003	14,828	59%
Purchased Services	10,500	155,506	266,079	110,573	58%
Building Lease	54,184	476,796	684,611	207,816	70%
Supplies	1,290	22,539	29,218	6,678	77%
Equipment	-	-	-	-	N/A
<b>Total Leases and Maintenance</b>	<b>76,856</b>	<b>753,232</b>	<b>1,135,381</b>	<b>382,149</b>	<b>66%</b>
<b>Total Expenditures</b>	<b>424,156</b>	<b>3,421,312</b>	<b>5,529,657</b>	<b>2,108,345</b>	<b>62%</b>
<b>General Fund Net Income (Loss)</b>	<b>(203,804)</b>	<b>208,881</b>	<b>322,104</b>	<b>113,223</b>	
<b>Fund 02 - Food Service Fund</b>					
<b>Revenues</b>					
Total State Revenue	3,208	10,011	21,500	11,489	47%
Total Federal Revenue	44,502	110,696	236,500	125,804	47%
Total Other Local Sources	-	4,204	17,000	12,797	25%
<b>Total Revenues</b>	<b>47,710</b>	<b>124,910</b>	<b>275,000</b>	<b>150,090</b>	<b>45%</b>

**Achieve Language Academy**  
**Summary Income Expense Statement**  
**Fiscal Year 2018**  
**For Period Ending March 31st, 2018**

	Current Month Activity	FY18 Year-To-Date Activity	Original FY18 Budget ADM	Budget Amount Remaining	
<b>Expenditures</b>					
Salaries	5,095	43,717	41,412	(2,306)	106%
Benefits	769	6,599	16,741	10,142	39%
Purchased Services	-	-	-	-	N/A
Supplies	23,485	147,769	189,939	42,170	78%
<b>Total Expenditures</b>	<b>29,349</b>	<b>198,086</b>	<b>248,092</b>	<b>50,007</b>	<b>80%</b>
<b>Food Service Fund Net Income</b>	<b>18,361</b>	<b>(73,176)</b>	<b>26,908</b>	<b>100,083</b>	
<b>Fund 04 - Community Services Fund</b>					
<b>Revenues</b>					
Total Other Local Sources	-	2,061	24,550	22,489	8%
<b>Total Revenues</b>	<b>-</b>	<b>2,061</b>	<b>24,550</b>	<b>22,489</b>	<b>8%</b>
<b>Expenditures</b>					
Salaries	-	-	21,320	21,320	0%
Benefits	-	-	3,230	3,230	0%
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>24,550</b>	<b>24,550</b>	<b>0%</b>
<b>Community Services Fund Net Income</b>	<b>-</b>	<b>2,061</b>	<b>-</b>	<b>(2,061)</b>	
<b>ALL FUNDS TOTAL NET INCOME (Loss)</b>	<b>(185,443)</b>	<b>137,766</b>	<b>349,012</b>	<b>211,246</b>	

Achieve Language Academy  
Cash Flow Projection FY 2018

	Estimated Receipts By Category						School Disbursements				Estimated Accumulative Cash Balance	LOC	Total Cash With LOC Advance/ Payment
	State CY	PY State	Federal CY	Federal PY	Other Local Receipts	Total Revenues	Payroll Disbursements	Building Lease Disbursements	Acct. Payable Disbursements	Total Disbursements			
							FY 2017 Beginning Cash Balance				\$ 4,735,306	\$ -	\$ 4,735,306
Jul 1-15	181,924	-	-	-		181,924	133,679	-	32,999	166,677	4,750,553		4,750,553
Jul 16-31	168,335	-	-	8,807	4,635	181,777	136,117	51,468	61,151	248,736	4,683,594	-	4,683,594
Aug 1-15	175,340	-	-	-	12,782	188,122	-	-	67,151	67,151	4,804,566		4,804,566
Aug 16-31	175,340	216,256	-	-	3,113	394,709	160,592	51,468	130,909	342,970	4,856,305		4,856,305
Sep 1-15	183,410	-	-	-		183,410	201,533	-	34,467	236,000	4,803,715		4,803,715
Sep 16-30	311,563	206,922	-	117,578	2,582	638,646	68,714	51,468	78,944	199,126	5,243,235		5,243,235
Oct 1-15	198,052	-	-	-	1,323	199,375	118,973		107,318	226,291	5,216,319		5,216,319
Oct 16-31	201,856	141,093	-	-	3,013	345,962	118,079	51,468	54,411	223,959	5,338,322		5,338,322
Nov 1-15	198,587	-	-	-	-	198,587	129,493		83,760	213,252	5,323,657		5,323,657
Nov 16-30	214,549	7,490	24,146	24,357	5,683	276,226	122,122	54,184	65,049	241,355	5,358,528		5,358,528
Dec 1-15	235,397	399		-	10,838	246,634	122,828		79,249	202,077	5,403,085		5,403,085
Dec 16-31	203,098	-	-	-	3,461	206,559	124,376	54,184	57,155	235,715	5,373,929		5,373,929
Jan 1-15	203,098	-		-	-	203,098	118,133		67,985	186,118	5,390,908		5,390,908
Jan 16-31	202,611	83,780		-	3,789	290,180	121,340	54,184	277,698	453,222	5,227,866		5,227,866
Feb 1-15	203,232	531	41,877	-	47,888	293,527	120,821		25,179	146,000	5,375,393		5,375,393
Feb 16-28	279,083	-	-	-	3,567	282,649	119,531	54,184	105,081	278,796	5,379,246		5,379,246
Mar 1-15	215,979	9,594		-	-	225,572	135,791		69,655	205,446	5,399,372		5,399,372
Mar 16-31	-	-		-	56,083	56,083	125,377	54,184	77,551	257,112	5,198,343		5,198,343
Apr 1-15	415,219	458	-	-	-	415,677	112,273		164,493	276,766	5,337,254		5,337,254
Apr 16-30	207,360	-	-	-		207,360	113,039	51,468	100,208	264,716	5,279,898		5,279,898
May 1-15	207,859	11,240		-		219,099	116,398	50,000	145,101	311,499	5,187,498		5,187,498
May 16-31	207,859	-		-	45,190	253,049	129,161	33,568	62,460	225,189	5,215,357		5,215,357
Jun 1-15	-	-		-	21,933	21,933	119,463		132,787	252,250	4,985,040		4,985,040
Jun 16-30	415,219		104,932	-	3,140	523,291	138,981	51,108	112,036	302,125	5,206,206		5,206,206
Total Estimate	5,004,968	677,764	170,955	150,742	229,019	6,233,449	2,906,814	662,940	2,192,795	5,762,549		-	
FY18 Budget	5,556,868	-	260,093		309,800	6,126,761	2,905,867	684,611	2,186,821	5,777,299		349,462	
FY17 Accruals	-	585,885		150,742	-	736,627	(117,580)	(21,671)	(25,000)	(164,251)			
FY18 Accruals	(551,900)	-	(89,138)	-	(80,781)	(721,819)	118,527		30,974	149,501			
	5,004,968	585,885	170,955	150,742	229,019	6,141,569	2,906,814	662,940	2,192,795	5,762,549			
	(0)	(91,879)	(0)	(0)	(0)	(91,880)	0	0	(0)	0			

doc00541320180418090039.pdf    **Open with**





Dear Achieve Language Academy Board Members,

I began teaching Spanish at Achieve Language Academy in the fall of 2016. It was my first year as a teacher, and I knew that I was the next in a long line of Spanish teachers who have stayed only for a year or two. I have greatly enjoyed my time at Achieve, but I'm beginning to understand more about the challenges of this job. I teach ten classes, and I have a total of 285 students. Half of my classes contain more than 32 students. We have to use creative seating to fit all of us in the room. This year's kindergarten Spanish class was so big that we split the group in half and I teach two groups of students on a shortened schedule. Although we have a full-time Spanish EA for all other classes, there are significant challenges with teaching such large groups of students. Classroom management and discipline have been difficult.

Our students come to Achieve with a diverse set of language skills. Although many of my Spanish students are Heritage Learners, they have many levels of literacy, academic skills, and experiences with language and culture. We embrace this diversity as an asset for our learning community and the students learn from each other. This does, however, make it extremely challenging to set appropriate goals and educational expectations for all of our students. It is also difficult to find an appropriate curriculum with suitable materials to achieve those learning goals. I have been piecing together units and lessons from a variety of sources, searching for what works best for our students. In this way, I have put together a basic plan for all students grades K-8. Because of the combined-grade classes, I create separate lesson plans for five different developmental and academic levels every day.

We are in a unique situation. I have not found another school that offers a similar program to a similar student population. We are called a Language Academy, but I do not clearly see what role language learning plays in our overall educational goals. Research shows the benefits of second language learning in young students and the importance of maintaining a Heritage language in tandem with developing English skills. Thus, I see a need for a commitment to language learning that is school-wide. I believe we need to strengthen our vision of why we offer language specialist classes for all of our students. Only then can we equip ourselves to realize our goals. The Language department can, then, receive the support, training, and curriculum that aligns with them.

Many thanks,

Sarah York